

THE ARIZONA STATE BOARD OF PHARMACY  
HELD A TELEPHONIC MEETING APRIL 3, 2015  
MINUTES FOR TELEPHONIC MEETING

**AGENDA ITEM 1 – Call to Order – April 3, 2015**

President McAllister convened the meeting at 3:07 p.m.

**AGENDA ITEM 2 – Roll Call**

The following Board Members were present telephonically: President Dennis McAllister, Vice-President John Musil, William Francis, Darren Kennedy, Rueben Minkus and Tom Van Hassel. The following Board Members were not present: Michael Blaire and Kyra Locnikar. The following staff members were present: Executive Director Hal Wand and Executive Secretary Jennifer Mitchell. Kelly Hutchison, Senior Recruiter with the Arizona Department of Administration Human Resources Division was also present.

**AGENDA ITEM 3 – Review, discussion, action and decision on determining the terms of the position and offering the Executive Director position to the Pharmacy Board’s preferred candidate and/or alternate (John Baer, Cheryl Frush, Kam Gandhi and Dennis Waggoner) who were interviewed at the Pharmacy Board’s March 25-26, 2015 meeting.**

President McAllister opened the discussion by stating that the purpose of this meeting was to select a candidate for the Executive Director position. He then provided the Board with a review of the recruitment process. He stated that the process began with the PDQ, which was approved by the Arizona Department of Administration Human Resources Division and the Board. The job was then posted on the state jobs website. The Board received ten to twelve applications for the position. The Board met telephonically to review and rank the candidates, choosing four applicants for interview. After one of the candidates dropped out, the fifth-ranked candidate was chosen to interview. The candidates were interviewed at the Board’s March 25 – 26, 2015 meeting. After the interviews, the Board determined that it required additional information.

Upon motion by Mr. Van Hassel, second by Dr. Musil, the Board voted to select Kam Gandhi for the position of Executive Director. A roll call vote was taken. (Mr. Kennedy – aye, Dr. Musil – aye, Mr. Van Hassel – aye, Mr. Francis – aye, Mr. Minkus – nay, Mr. McAllister – aye)

During discussion of the motion, Mr. Van Hassel indicated that all of the applicants were capable. Mr. Kennedy agreed.

President McAllister indicated that there had been some discussion at the last meeting about the salary range and the necessity of the applicant being an Arizona licensed pharmacist. He stated that the applicant need not be a pharmacist nor licensed in Arizona, but that the Board would require Mr. Gandhi to become licensed in this state. Mr. McAllister indicated that the Board would give Mr. Gandhi until August 1, 2015 to become licensed.

President McAllister stated that Ms. Hutchison would negotiate Mr. Gandhi's start date and indicated that the Board wished for there to be overlap between the beginning of Mr. Gandhi's employment and the end of Mr. Wand's tenure. Mr. McAllister stated that there would be an orientation after Mr. Gandhi accepted the position. He also stated that the Board might need to have future meetings to facilitate the transfer.

**AGENDA ITEM 4 – Call to the Public**

No one came forth to address the Board.

**AGENDA ITEM 5 – Adjournment**

Upon motion by Mr. Francis, second by Dr. Musil, the Board voted to adjourn the meeting at 3:13 p.m.